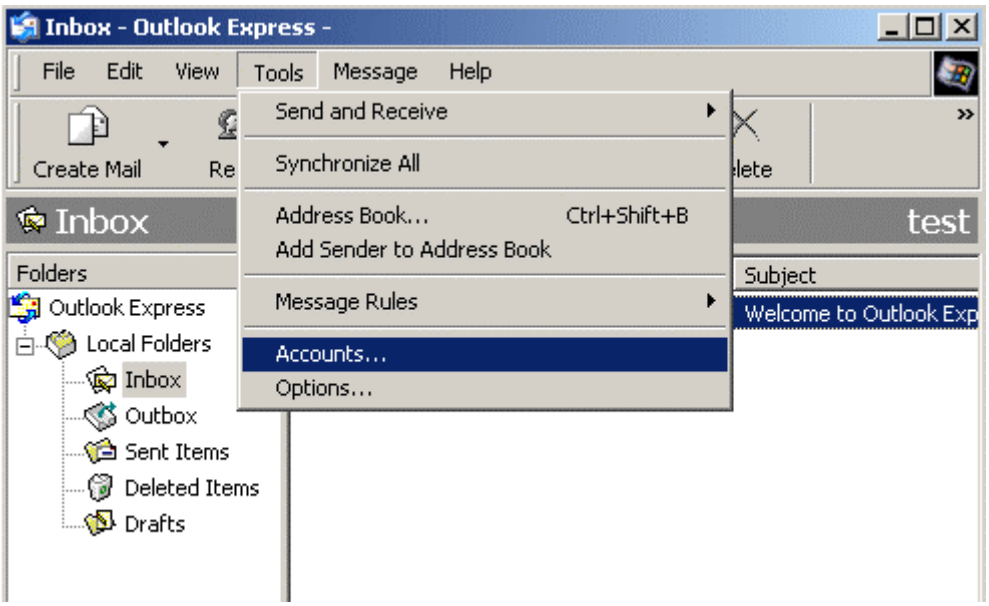
Outgoing Mail Server Authentication Setup for Outlook Express 5/6

Step 1:

Open Microsoft Outlook Express. At the top click on '**Tools**' then '**Accounts**'.

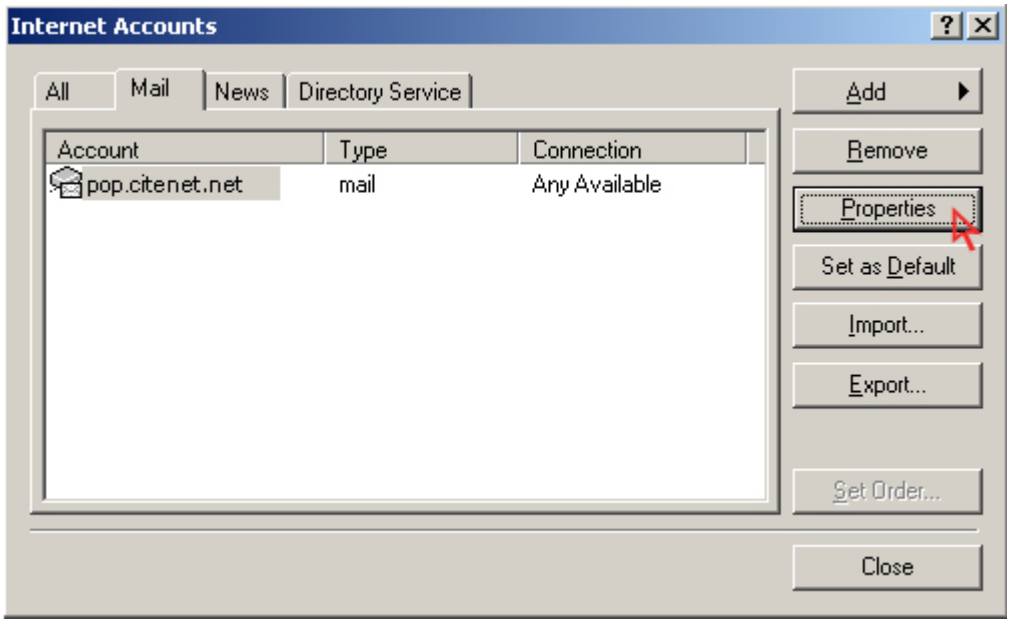


Step 2:

In the Internet Accounts window, click the '**Mail**' tab.

Step 3:

Select **pop.citenet.net** and click on the '**Properties**' button.



Step 4:

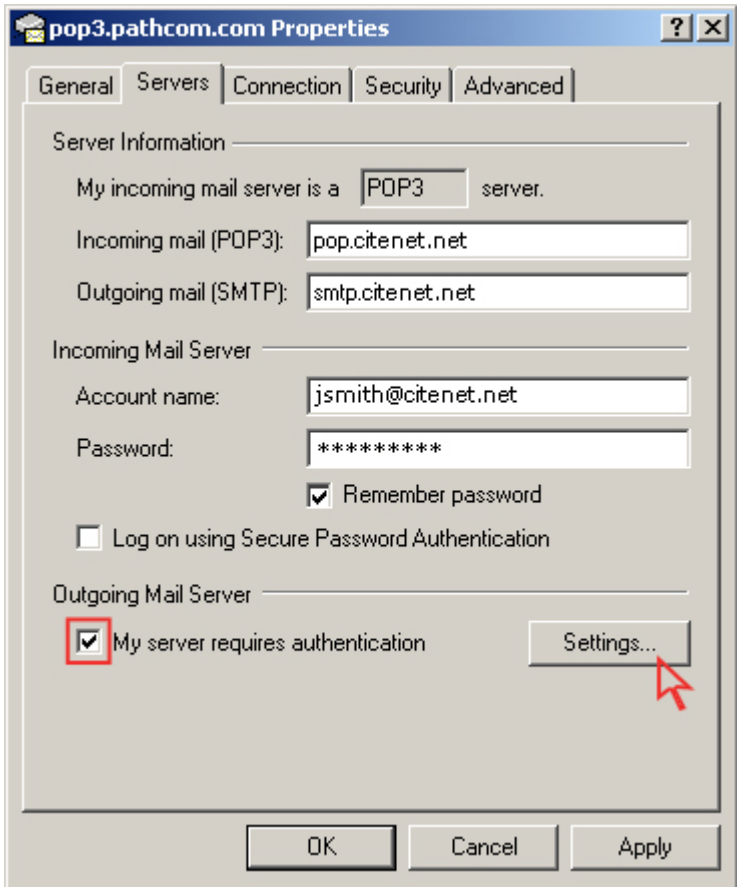
In the Properties window, click the '**Servers**' tab.

Step 5:

Under '**Incoming Mail Server**', type in your **full email address** (e.g. jsmith@citenet.net) and password in the respective fields.

Under '**Outgoing Mail Server**', check off '**My server requires authentication**'.

Click on '**Settings**'.



Step 6:

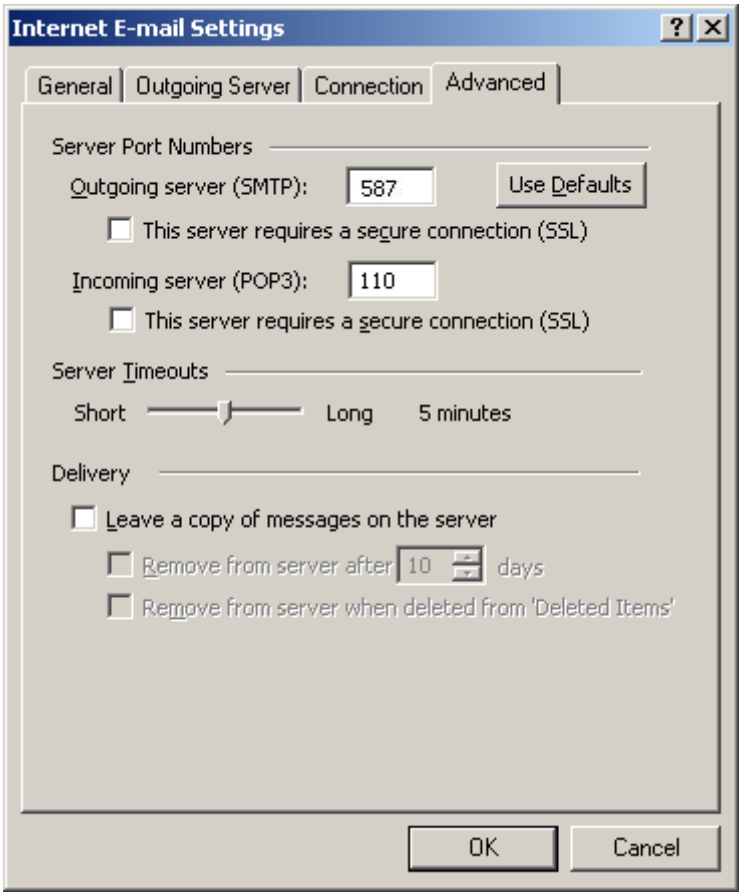
Ensure that '**Use same settings as my incoming mail server**' is selected.

This option ensures that the email address and password you entered in the previous window will be used to authenticate you when you send an email.

Click '**OK**'.

Step 7:

Select the “**Advanced**” tab and change the **Outgoing server (SMTP)** port to **587** and Click **OK** at the bottom of the **"Internet E-mail Settings"** window.



Step 8:

Click ‘**Finish**’