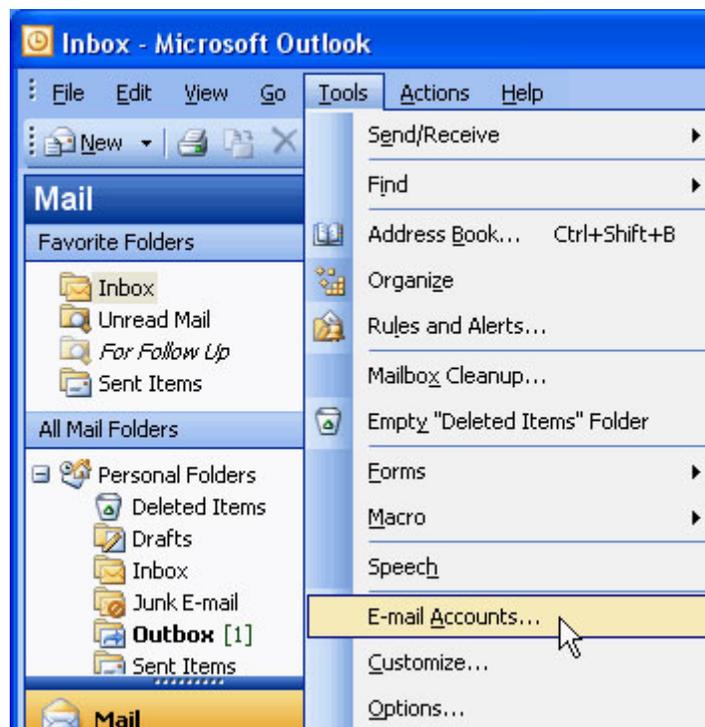


Outgoing Mail Server Authentication Setup for Outlook Express 2003

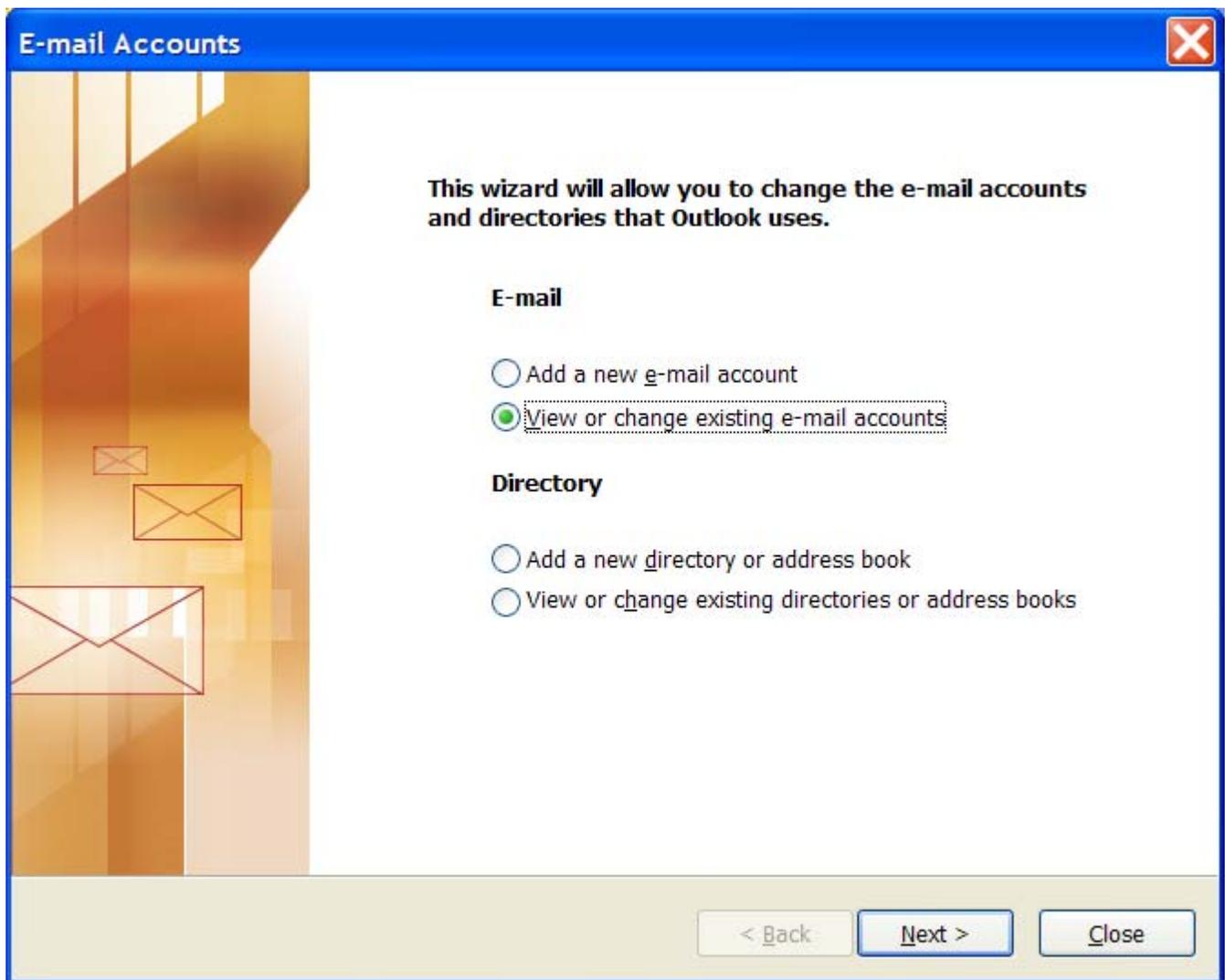
Step 1:

Open Microsoft Outlook 2003. At the top click on '**Tools**' then '**Email Accounts**'.



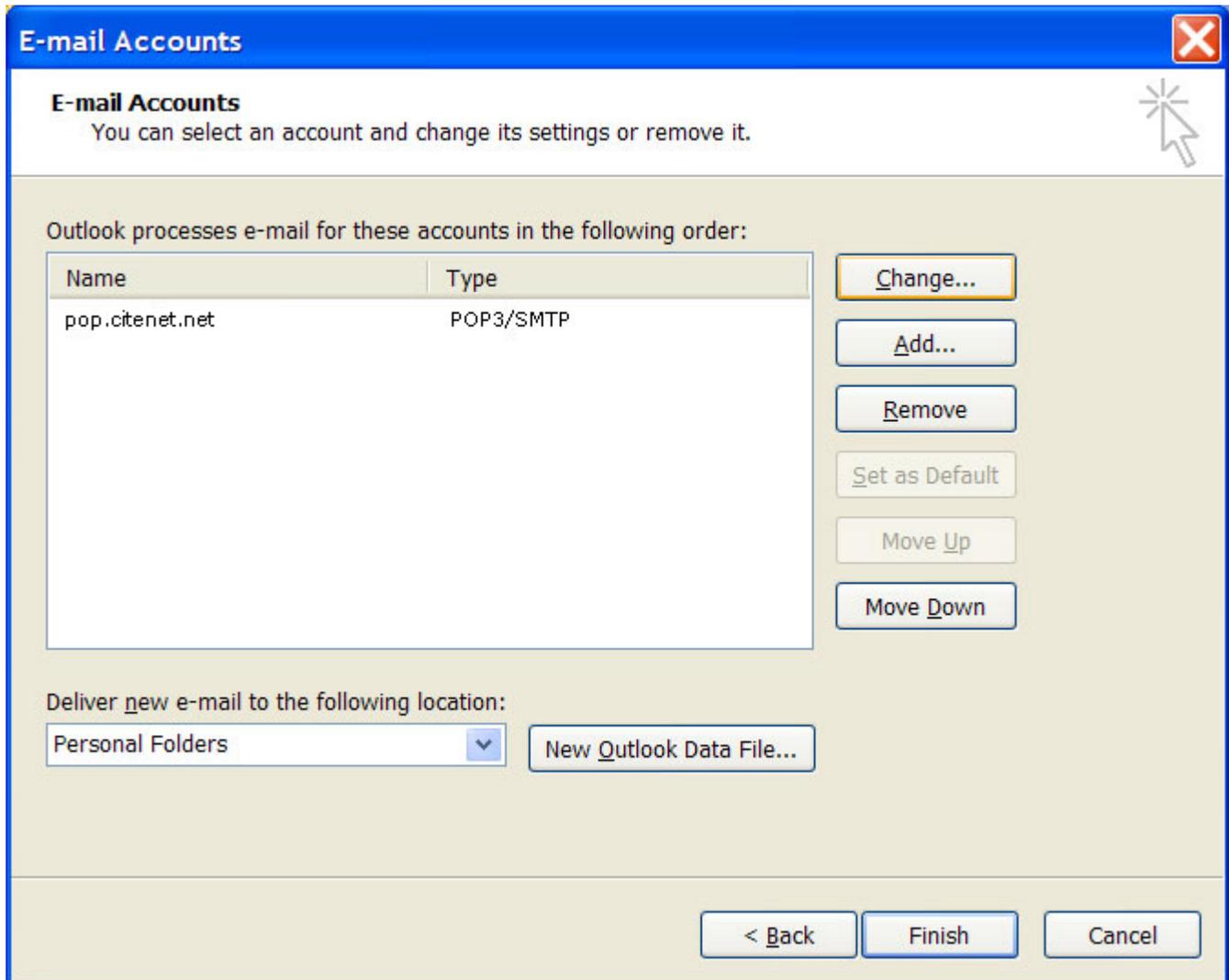
Step 2:

In the E-mail Accounts window, select 'View or change existing email accounts' and click 'Next'.



Step 3:

Select CitéNet Account [pop.citenet.net] and click on 'Change'.



Step 4:

Under **Logon Information**, ensure your **full email address** (e.g. jsmith@citenet.net) and password appear in the '**User Name**' and '**Password**' fields.

Check off '**Remember password**'.

Click on '**More Settings**'.

E-mail Accounts

Internet E-mail Settings (POP3)
Each of these settings are required to get your e-mail account working.

User Information

Your Name:

E-mail Address:

Server Information

Incoming mail server (POP3):

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

Remember password

Log on using Secure Password Authentication (SPA)

Step 5:

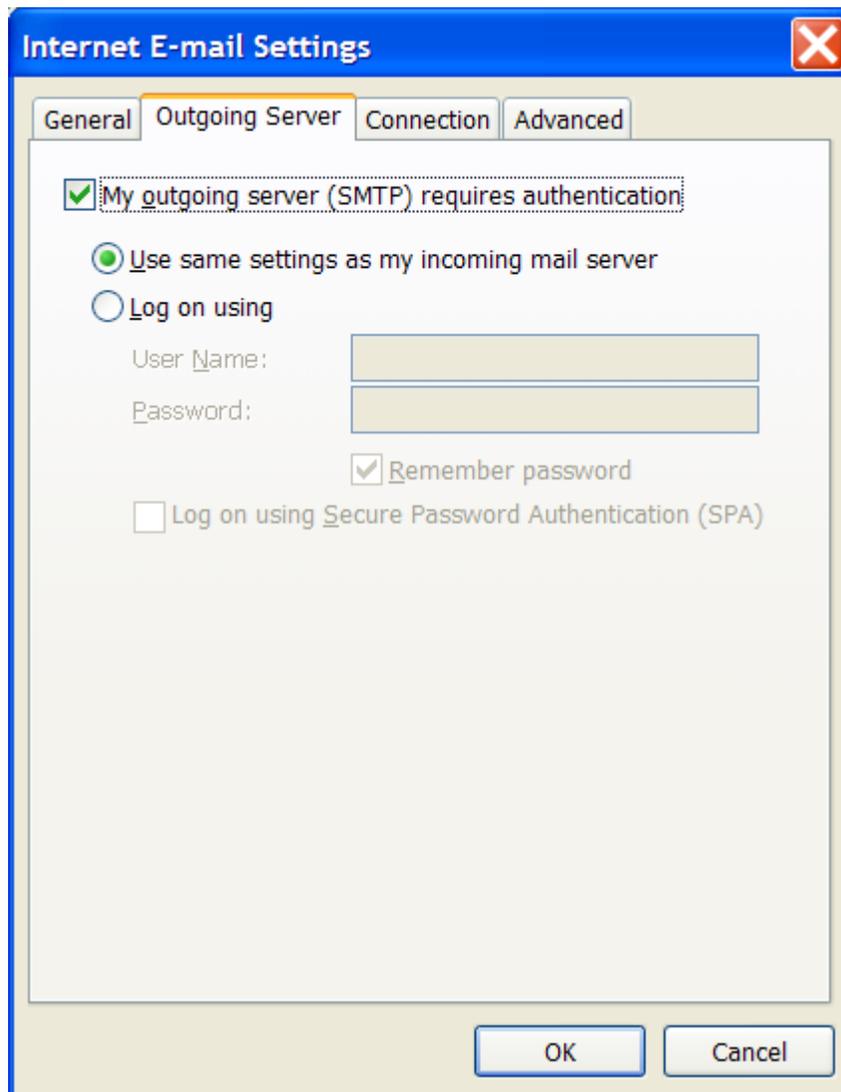
In the Internet E-mail Settings window, select the '**Outgoing Server**' tab.

Check off '**My outgoing server (SMTP) requires authentication**'.

Ensure '**Use same settings as my incoming mail server**' is selected.

This option ensures that the email address and password you entered as your logon information will be used to authenticate you when you send an email.

Select the "**Advanced**" tab



The screenshot shows the 'Internet E-mail Settings' dialog box with the 'Outgoing Server' tab selected. The 'My outgoing server (SMTP) requires authentication' checkbox is checked. The 'Use same settings as my incoming mail server' radio button is selected. Below it, the 'Log on using' radio button is unselected, with empty text boxes for 'User Name' and 'Password'. The 'Remember password' checkbox is checked. At the bottom, the 'Log on using Secure Password Authentication (SPA)' checkbox is unselected. The 'OK' and 'Cancel' buttons are visible at the bottom right.

Internet E-mail Settings

General **Outgoing Server** Connection Advanced

My outgoing server (SMTP) requires authentication

Use same settings as my incoming mail server

Log on using

User Name:

Password:

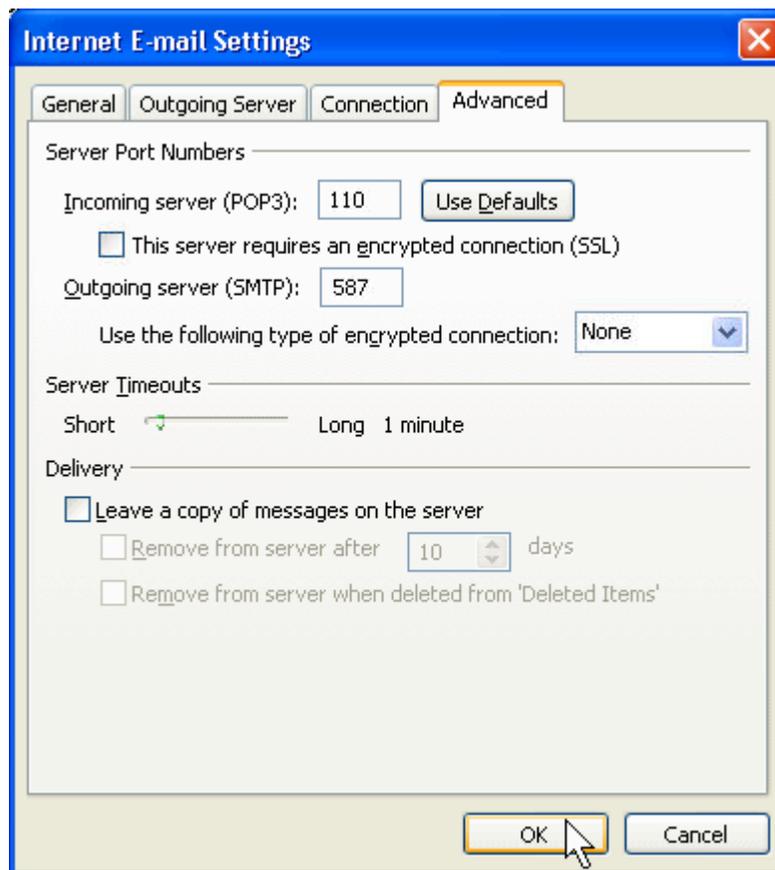
Remember password

Log on using Secure Password Authentication (SPA)

OK Cancel

Step 6:

Change the **Outgoing server (SMTP)** port to **587** and Click **OK** at the bottom of the "**Internet E-mail Settings**" window.



Step 7:

Click '**Finish**'.